

DAPHNE A. GRIMES, CPA

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OBJECTIVE: To provide East Texas with affordable tax and accounting services.

SUMMARY: More than 20 years of progressive accounting and tax experience.
Proficient with most widely used software packages

EDUCATION: **Bachelor of Business Administration in Accounting, 1995**

The University of Texas at Tyler

Graduated with a GPA of 3.1 on a 4.0 scale

Associate of Applied Science in Accounting, 1982

Associate of Applied Science in Banking, 1993

North Harris Montgomery Community College District

Over 300 hours of CPE focusing in tax related issues.

EXPERIENCE: **Owner of a CPA practice since 1997**

Provide tax preparation services.

Provide payroll services.

Provide bookkeeping services.

Institute for Professional Development 1995 to 1997

Produced monthly account receivable reports.

Responsible for depositing and posting a/r receipts on a daily basis.

Direct contact with undergraduate/graduate students to facilitate financial aid

Various Employment

Collections on Sears accounts receivable.

Manpower temporary services

ACTIVITIES: Treasurer of Gilmer Area Chamber of Commerce
Fund-raising Coordinator for King Spud Beauty Pageant